

RE-ORGANIZATIONAL/REGULAR MEETING TOWN OF LITTLE FALLS, JANUARY 14, 2014

A Re-organizational/Regular Meeting of the Little Falls Town Board was held on January 14, 2014 at the town hall, commencing at 7:00 p.m. with the following members present:

Present: Supervisor Brian Marhaver  
Councilman Allan Beadle  
Councilman Kirk Schwasnick  
Councilman William Klock  
Councilman Eric Gehring

Others Present: Sandra Regan; Town Clerk; Donald Cotton, Highway Superintendent; Attorney Nicholas Macri, Town Attorney; Phil Green, Codes Enforcer; Charles Oldick; Town Justice; Elaine Cobb, Planning Board Member; Town residents, Rick Smith and Peter Campione.

-Supervisor Marhaver called the meeting to order directing the Clerk to call the roll.

-Oath of office cards and code of ethics were signed.

RESOLUTION #1  
Minute Approval

On motion of Councilman Beadle, seconded by Councilman Schwasnick, the following resolution was ADOPTED-vote:

Ayes-Supervisor Marhaver; Councilmen Beadle, Schwasnick, Klock, Gehring  
Noes-0

RESOLVED that the minutes of the previous month's meetings, as submitted by the clerk, hereby be approved.

-Records of the Town Clerk for 2013 were submitted for the board's review. Supervisor Marhaver and Justice Oldick reported that they are working on completing their 2013 records. Councilmen Klock and Beadle will audit said records for final approval at next month's meeting. Final approval of Town Official's records was tabled until next meeting.

RESOLUTION #2  
Supervisor Monthly Report

On motion of Councilman Gehring, seconded by Councilman Klock, the following resolution was ADOPTED-vote:

Ayes-Supervisor Marhaver; Councilmen Beadle, Schwasnick, Klock  
Noes-0

RESOLVED that the Supervisor's monthly report as submitted, hereby be approved.

-Privilege of the floor was granted to those present. There were no comments.

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-Supervisor Marhaver Reported:

-That there was a calculation error on the Town's tax bills and that corrected bills had been mailed out.

RESOLUTION #3

Designated Banks

On motion of Councilman Gehring, seconded by Councilman Beadle, the following resolution was ADOPTED by roll call vote:

Supervisor Marhaver	Aye
Councilman Beadle	Aye
Councilman Schwasnick	Aye
Councilman Klock	Aye
Councilman Gehring	Aye

RESOLVED that the following be designated the Official Depositories for the Year 2014: M&T Bank for the Highway Fund, General Fund, and Trust and Agency Fund and Adirondack Bank for Special Funds.

RESOLUTION #4

Designated Official Newspaper

On motion of Councilman Beadle, seconded by Councilman Schwasnick the following resolution was ADOPTED by roll call vote:

Supervisor Marhaver	Aye
Councilman Beadle	Aye
Councilman Schwasnick	Aye
Councilman Klock	Aye
Councilman Gehring	Aye

RESOLVED that the Little Falls Evening Times hereby be designated the Official Newspaper for all necessary notices and advertisements.

RESOLUTION #5

Designation of Second Tuesday of the Month for Regular Town Board Meetings

On motion of Councilman Gehring, seconded by Councilman Klock the following resolution was ADOPTED by roll call vote:

Supervisor Marhaver	Aye
Councilman Beadle	Aye
Councilman Schwasnick	Aye
Councilman Klock	Aye
Councilman Gehring	Aye

RESOLVED that the Town Board hereby designates the Second (2nd) Tuesday of the month for the regular Town board meetings.

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RESOLUTION #6

Re-imbusement For Travel

On motion of Councilman Beadle, seconded by Councilman Schwasnick, the following resolution was ADOPTED by roll call vote:

Supervisor Marhaver	Aye
Councilman Beadle	Aye
Councilman Schwasnick	Aye
Councilman Klock	Aye
Councilman Gehring	Aye

RESOLVED that the reimbursement for travel by Town Officials and Employees, while on Town business, be at a rate of \$.55 per mile.

RESOLUTION #7

One Year Appointments

On motion of Councilman Klock, seconded by Councilman Schwasnick the following resolution was ADOPTED by roll call vote:

Supervisor Marhaver	Aye
Councilman Beadle	Aye
Councilman Schwasnick	Aye
Councilman Klock	Aye
Councilman Gehring	Aye

RESOLVED that the following appointments are hereby made for the term of 1 year beginning January 1, 2014:

Court Clerk-Dale Oldick  
Budget Officer-Brian Marhaver  
Deputy Town Clerk-Michael Regan  
Dog Control Officer-Larry Ortlieb  
Cleaner-Sylvia George  
Town Historian-Linda Comstock  
Deputy Tax Collector-John Sagatis  
Codes Enforcement Officer-Philip Green  
Deputy Supervisor-Eric Gehring

RESOLUTION #8

Attorney Appointment

On motion of Councilman Gehring, seconded by Councilman Beadle the following resolution was ADOPTED by roll call vote:

Supervisor Marhaver	Aye
Councilman Beadle	Aye
Councilman Schwasnick	Aye
Councilman Klock	Aye
Councilman Gehring	Aye

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(Resolution #8-cont.)

RESOLVED that Attorney Nicholas Macri, hereby be appointed as Town Attorney for a two (2) year term effective 1/1/2014 through 12/31/2015 to be paid monthly at an annual salary of \$7,000.00.

RESOLUTION #9

Supervisor Authorization To Deposit Idle Monies

On motion of Councilman Beadle, seconded by Councilman Klock the following resolution was ADOPTED by roll call vote:

Supervisor Marhaver	Aye
Councilman Beadle	Aye
Councilman Schwasnick	Aye
Councilman Klock	Aye
Councilman Gehring	Aye

RESOLVED that the Supervisor is hereby authorized to deposit idle Town Monies in investments with the designated banks until needed as outlined in the Investment Policy of the Town of Little Falls.

RESOLUTION #10

Superintendent Authorized to Purchase Tools and Equipment

On motion of Councilman Schwasnick, seconded by Supervisor Marhaver, the following resolution was ADOPTED by roll call vote:

Supervisor Marhaver	Aye
Councilman Beadle	Aye
Councilman Schwasnick	Aye
Councilman Klock	Aye
Councilman Gehring	Aye

RESOLVED that the Highway Superintendent be authorized to purchase tools and equipment not exceeding \$2,000 without the prior approval of the Town Board.

RESOLUTION #11

Yearly Salaries

On motion of Councilman Schwasnick, seconded by Councilman Beadle, the following resolution was ADOPTED by roll call vote:

Supervisor Marhaver	Aye
Councilman Beadle	Aye
Councilman Schwasnick	Aye
Councilman Klock	Aye
Councilman Gehring	Aye

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(Resolution #11-cont.)

RESOLVED that the salaries of the following appointed Town of Little Falls Officials for the year 2014 are as follows and do not exceed the amounts appropriated in the 2013 Town Budget:

TITLE	PAY PERIOD	ANNUAL SALARY
Councilmen (each)	Quarterly	\$ 2,000.00
Justice	Monthly	10,000.00
Supervisor	Monthly	7,900.00
Tax Collector	Quarterly	2,800.00
Town Clerk	Monthly	9,000.00
Highway Superintendent	Bi-weekly	35,000.00
Assessor	Monthly	8,000.00
Budget Officer	Quarterly	3,600.00
Health Officer	Annually	500.00
Historian	Annually	250.00
Dog Control Officer	Quarterly	2,000.00
Codes Enforcing Officer	Monthly	4,800.00
Court Clerk	Monthly	5,500.00
Cleaner	Monthly	9.50 per hour

-Assessor Report: None.

-Codes Enforcer Report:

Codes Enforcer Green reported that he is working on his annual reports and will have filed them by the end of this month.

-Justice Report:

Justice Oldick reported that he is working on his end of the year records for the board's review.

Attorney Report:

Attorney Macri reported:

-that he had sent a letter to the owner of the boat parked on the side of the road on Flint Ave, requesting his cooperation in moving the boat.

-that the preliminary hearing on the School Road has been re-scheduled to February 10<sup>th</sup>

-that he had reviewed the specs for the new fuel tanks and that they okay to use. Clerk Regan will finalize the packets for the board's approval.

-Supervisor Marhaver reported that he has received a town machinery rating report from the highway department and that he will work on finalizing a report for the board's review.

-Planning Board Report:

Clerk Regan reported that the planning board cancelled the January meeting due to the weather and are planning to meet in February.

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-Dog Control Officer Report: none

-Highway Superintendent Report: Nothing at this time

-Town Clerk Report:

Clerk Regan reported:

-the dog enumeration is still ongoing and that the student who was doing the enumeration has quit and that she will be working with another one in the near future.

-that she had received a sample of a property maintenance law from Attorney Macri's office and will get copies to the board for their review.

-that there is a law that the town needs to adopt designating the secretary of state as an agent for service of a notice of claim. Clerk Regan gave a sample of a resolution to Attorney Macri for his review. Attorney Macri will review the resolution and advise the town at the next board meeting.

-that she has heard nothing back from the Humane Society regarding the contract renewal and that she has been informed by the Dog Control Officer that the contract has been questioned by other municipalities and is being reviewed by the Humane society's lawyers.

-that a letter of request had been received for the yearly donation of \$100 for the Environthon.

-that James Malone has to be re-appointed to the Town's board of Assessment and Review.

RESOLUTION #12

Environthon Donation

On motion of Supervisor Marhaver, seconded by Councilman Beadle, the following resolution was ADOPTED by roll call vote:

Supervisor Marhaver	Aye
Councilman Beadle	Aye
Councilman Schwasnick	Aye
Councilman Klock	Aye
Councilman Gehring	Aye

RESOLVED that the Town Board, on behalf of the Town of Little Falls, hereby approves of a donation of \$100.00 to the Herkimer County Environthon.

RESOLUTION #13

Re-Appointment, James Malone to the Board of Assessment and Review

On motion of Councilman Gehring, seconded by Councilman Beadle, the following resolution was ADOPTED by roll call vote:

Supervisor Marhaver	Aye
Councilman Beadle	Aye
Councilman Schwasnick	Aye
Councilman Klock	Aye
Councilman Gehring	Aye

RE-ORGANIZATIONAL/REGULAR MEETING TOWN OF LITTLE FALLS, JANUARY 14,  
2014-CONT.

(Resolution #13-cont.)

RESOLVED that James Malone hereby be re-appointed to the Town's Board of Assessment and Review for a five year term effective 01/14/2014-09/30/2019.

-Meeting recessed at 7:30 p.m. to audit the bills

-Meeting resumed at 7:49 p:m.

RESOLUTION #14

Payment of General Bills

On motion of Supervisor Marhaver, seconded by Councilman Gehring, the following resolution was ADOPTED-vote:

Ayes- Supervisor Marhaver; Councilmen, Beadle, Schwasnick, Klock

Noes-0

RESOLVED that the General Bills #1-15 in the amount of \$13,327.94 hereby be paid.

RESOLUTION #15

Payment of Highway Bills

On motion of Councilman Klock, seconded by Councilman Beadle, the following resolution was ADOPTED-vote:

Ayes-Supervisor Marhaver; Councilmen Beadle, Schwasnick, Klock

Noes-0

RESOLVED that the Highway Bills, #1-19, in the amount of \$59,695.92, hereby be paid.

-The next regular meeting will be held on February 11, 2014 at 7:00 p.m. at the town hall.

-Meeting adjourned at 7:50 p.m.-Councilmen Beadle, Gehring

Respectfully submitted,  
Sandra Regan, Town Clerk