

REGULAR PLANNING BOARD MEETING, TOWN OF LITTLE FALLS, FEBRUARY 3, 2015

A Regular meeting of the Little Falls Planning Board was held on February 3, 2015 at the town hall commencing at 6:40 p.m. with the following members present:

Present: Chairman Thomas Canastar
Member Scott Todd
Member Gwen Gulley
Vice-Chairwoman Elaine Cobb

Absent: Member Jesse Bucenec
Member Robert Stapf
Member Donald Deschene

Others Present: Secretary Sandra Regan

-Meeting was called to order, pledge of allegiance held, and roll call was taken.

-Secretary Regan reported that she had spoken with Laura Noble, owner of Outskirts Bar and Grill, and informed her that she should come before the planning board with her intentions on the opening of her business and that Mrs. Nobile had stated she would be present at this meeting.

-Review was held on an official checklist, submitted by Chairman Canastar, for use with a site plan review. After review, adoption of such was approved.

RESOLUTION #6

Approval of Site Plan Review Check List

On motion of Member Todd, seconded by Chairwomen Cobb, the following resolution was ADOPTED- vote:

Ayes-Chairman Canastar, Members Cobb, Todd, Gulley
Noes-0

RESOLVED that the planning board hereby approves an official checklist to be used in conjunction with a site plan review.

-The planning board reviewed and worked on the wording on a Site Plan Conference Application. After review, adoption of such was approved.

RESOLUTION #7

Approval of Site Plan Review Conference Application

On motion of Chairwomen Cobb, seconded by Member Todd, the following resolution was ADOPTED- vote:

Ayes-Chairman Canastar, Members Cobb, Todd, Gulley
Noes-0

REGULAR PLANNING BOARD MEETING, TOWN OF LITTLE FALLS, FEBRUARY 3, 2015-
CONT.

(Resolution #7-cont.)

RESOLVED that the planning board hereby approves an official Site Plan Review Conference Application to be used in conjunction with a site plan review.

-The Planning Board discussed the upcoming public hearing on the proposed site plan review law and agreed that they should be present and would plan on attending the hearing.

The next regular meeting will be held on March 3, 2015 at 6:30 p.m. at the town hall.

-Meeting adjourned at 8:00 p.m.-Members Gulley, Todd

Respectfully submitted,
Sandra Regan,
Secretary

RE-ORGANIZATIONAL/ REGULAR PLANNING BOARD MEETING, TOWN OF LITTLE FALLS, MAY 3, 2016

A Re-organizational/Regular meeting of the Little Falls Planning Board was held on May 3, 2016 at the town hall commencing at 6:50 p.m. with the following members present:

Present: Member Scott Todd
 Member Gwen Gulley
 Member Elaine Cobb
 Member Robert Stapf
 Member Donald Deschene

Absent: Member Jesse Bucenec

Others Present: Sandra Regan

-Meeting was called to order and roll call was taken.

RESOLUTION #1

Minute Approval

On motion of Member Todd, seconded by Member Stapf, the following resolution was ADOPTED- vote:

Ayes-Members Todd, Gulley, Cobb, Stapf, Deschene
Noes-0

RESOLVED that the minutes of June 2, 2015 meeting, as previously submitted, hereby be approved.

RESOLUTION #2

Chairwomen Appointment, Elaine Cobb

On motion of Member Todd, seconded by Member Stapf, the following resolution was ADOPTED by roll call vote:

Member Todd	Aye
Member Gulley	Aye
Member Cobb	Aye
Member Stapf	Aye
Member Deschene	Aye

RESOLVED that Member Elaine Cobb hereby be appointed as Chairwomen of the Town Planning Board effective immediately for the year 2016.

RESOLUTION #3

Vice-Chairman Appointment, Scott Todd

On motion of Member Stapf, seconded by Chairwomen Cobb, the following resolution was ADOPTED by roll call vote:

Member Todd	Aye
Chairwomen Cobb	Aye
Member Gulley	Aye
Member Stapf	Aye
Member Deschene	Aye

PLANNING BOARD MEETING, TOWN OF LITTLE FALLS, MAY 3, 2016-CONT.

(Res. #3-Cont.)

RESOLVED that Member Scott Todd hereby be appointed as Vice-Chairman of the Town Planning Board effective immediately for the year 2016.

RESOLUTION #4

Recording Secretary Appointment, Sandra Regan

On motion of member Todd, seconded by Member Stapf, the following resolution was ADOPTED by roll call vote:

Vice-Chairman Todd	Aye
Chairwomen Cobb	Aye
Member Gulley	Aye
Member Stapf	Aye
Member Deschene	Aye

RESOLVED that Sandra Regan hereby be re-appointed as Recording Secretary of the Town Planning Board effective immediately for the year 2016.

-Oath of office cards and codes of ethics were signed by the appointees.

-Discussion was held on the activity on the property of the East Herkimer Snowmobile club.

Secretary Regan reported that Codes Enforcer Green had reported to the Town Board that he has been to the property and that the club may be considering building a meeting room; however, there is nothing going on at this time, and he has informed them that should they proceed with any building, they would first have to come before the planning board.

-Discussion was held on the possibility of a horse boarding business operating on O'Hara Road.

Chairwomen Cobb reported that she had met the owner of the property and suggested she contact secretary Regan regarding her intent.

Secretary Regan stated that she has not, as of this date, been contacted.

Discussion was held on whether or not such a business would be considered a commercial or agricultural business and susceptible to Site Plan Review.

After discussion it was decided that Chairwomen Cobb would contact the County Comprehensive Agency regarding these questions and depending on her findings, invite the property owner to attend a meeting.

This matter was tabled.

-Discussion was held on the need to find another planning board member with mention of a couple names for consideration. After discussion, it was decided that Vice-Chairman Todd will contact a couple of residents to see if they may interested.

-The next regular meeting will be held on June 7, 2016 at 6:30 p.m. at the town hall.

-Meeting adjourned at 7:55 p.m.-Vice-Chairman Todd, Member Gulley

Respectfully submitted,
Sandra Regan, Secretary